



WEST DES MOINES  
**Water Works**  
www.wdmww.com

**MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES**

**GENERAL OFFICE**  
(515) 222-3460

Suite 1D  
4200 Mills Civic Parkway  
West Des Moines, IA 50265-2049

FAX (515) 222-3378

**WATER TREATMENT AND  
DISTRIBUTION**  
(515) 222-3465

1505 Railroad Avenue

FAX (515) 222-3469

TTD/TTY (515) 222-3334

EMAIL: [waterworks@wdmww.com](mailto:waterworks@wdmww.com)

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – August 20, 2018

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
4:00 P. M.

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of July 16, 2018
  - b. Motion – Approving Water Supply Service Agreement for Dawsons Ridge Plat 1
  - c. Motion – Approving Water Supply Service Agreement for Browns Woods Estates Plat 1
- 5. Recommendations from Committees**
  - a. Planning and Regionalization
    1. Motion – Directing Staff to Submit Application to the Iowa Department of Natural Resources for a New Water Use Permit
    2. Discussion – Summary of Shive Hattery Scope Refinement Discussions and Conclusions
    3. Motion – Approving Professional Service Agreement with Shive Hattery for Interim Design Services for a New Administrative Office Building
  - b. Finance and Audit
    1. Motion – Receive, File and Approve the Independent Auditor's Report of Financial Statements for the Year Ended December 31, 2017

**6. Recommendations from Staff**

- a. Motion – Approving the Hire of PIP Construction Services, Inc. for Field Quality Control and Inspection on the Ground Storage Reservoir Painting Project
- b. Motion – Approving the Contract Agreement with Kelderman Lime, Inc. for Disposal of Lime Residuals
- c. Motion – Denying Applicant Request for Surety Reduction for Westwood Baptist Church
- d. Motion – Approving Water Works City Hall Transition Timeline, Expenditures, Office Layout and Office Hours

**7. Motions to Pay Bills**

- a. Non-Construction Bills \$1,100,977.94
- b. Construction Bills
  - Sandstone Management \$156,775.56  
2018 Veterans Parkway Water Main Extension – Pay Request #1
  - Sandstone Management \$33,663.25  
2018 88<sup>th</sup> Street Water Main Extension – Pay Request #1
  - Cory Juergens Construction \$18,459.26  
2018 WMR Valves – Pay Request #1
  - C.L. Carroll \$12,505.50  
Sodium Hypochlorite Tank – Pay Request #6 – Retainage

**8. Motions to Receive, File and/or Refer**

- a. Project Progress Report August 8, 2018
- b. Water Quality Report July 2018
- c. Check Register July 2018

**9. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
  - 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
  - 3. Operations – Scott Brennan, Chair; Mary Thomsen
  - 4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
  - 5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson
- c. Finance Manager and Treasurer – Becky Scott
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White

- i. City Discussion
  - 1. Old Business
  - 2. New Business

## **10. Adjourn**

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If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

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